

## DESTINATION CQ BID COMPANY MEMBERSHIP FORM

I/We:	
Of Business Name:	
Property ID Number:	
Address/Registered Office:	
Contact email:	

would like to become a **company member of Destination CQ BID Ltd, Company Number NI639541**, a private company limited by guarantee. I/we also declare that I am/we are not a 'Local Authority Person' and will advise the Company of any change in such status which could cause it to become a regulated company.

Signed:	
Date:	
Print Name:	
Position:	

*(Note: Where the applicant is a body corporate (eg a Limited Company), the following should **also** be completed:)*

I hereby certify that I am a duly authorised person of the aforementioned body and authorised to accept the invitation referred to:

Signed:	
Date:	
Print Name:	
Position:	
Business Name:	
Address:	

Please post completed forms to: Membership, Destination CQ BID Ltd, Cathedral Quarter Managed Workspace, Ground Floor, 109-113 Royal Avenue, Belfast, BT1 2FF

Business Improvement Districts Act (N.I.) 2013. Company Registration Number: NI639541

**Directors:** Paul McErlean (Chair), Patricia Freedman, Paul McIlwaine, James Golden, Zoë Anderson, Joanne McKenna, Laurence Burrell, Les Hume, Iain Lundie, Jim Berry, Simon Cordonier, Tomas Gorman, Jonathan McKeown, Trevor Ringland, Sorcha Wolsey, Will Chamberlain.

**Advisors:** Michael Pettigrew, Ian Crozier, Mandy Bryson.

## **DESTINATION CQ BID BOARD OF DIRECTORS NOMINATION PACK**

All those paying a levy are entitled to become Company Members. Company Membership allows members to attend and vote at the AGM and to nominate themselves or other eligible persons to serve on the Board of Directors of Destination CQ BID LTD.

Directorship of Destination CQ BID LTD is a voluntary role to govern the organisation and ensure adherence to the stated Objects in the Articles of Association of Destination CQ BID Ltd (copy enclosed).

The nomination and appointment of Directors to the Board of Destination CQ BID LTD will be in accordance with the Articles of Association of Destination CQ BID Ltd (articles 24 & 25).

The Board will be generally reflective of the sectors within the BID area. It will also take in to consideration the need to ensure the necessary set of skilled as included for example marketing, legal, human resources and accounting.

As far as possible, there is also a commitment to ensure gender balance and Board membership from across the BID areas geography.

As per the published business plan, the structure of the Board may be:

<b>Sector</b>	<b>Max</b>
Arts & Culture	4
Business & Professional Services	4
Hospitality	4
Wholesale & Retail	3
Education	2
Public Sector	2
Places of Worship	1
	<hr/>
	20
	<hr/>

To ensure both continuity and refreshment of Board members, service terms of two and three years will apply with extensions of three years permitted. Board members can extend their directorship for a maximum of two extensions subject to continuance of the company before they must step down.

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		NOMINEE NAME	START DATE	END DATE	SERVICE TERM (YRS)	EXTENSION (YRS)
1	Arts	Cathedral Quarter Trust				
2	Arts		06 April 2017	06 April 2020	3	3
3	Arts		06 April 2017	06 April 2019	2	3
4	Arts		06 April 2017	06 April 2019	2	3
5	Business & Professional Services		06 April 2017	06 April 2020	3	3
6	Business & Professional Services		06 April 2017	06 April 2020	3	3
7	Business & Professional Services		06 April 2017	06 April 2019	2	3
8	Business & Professional Services		06 April 2017	06 April 2019	2	3
9	Hospitality		06 April 2017	06 April 2020	3	3
10	Hospitality		06 April 2017	06 April 2020	3	3
11	Hospitality		06 April 2017	06 April 2019	2	3
12	Hospitality		06 April 2017	06 April 2019	2	3
13	Wholesale & Retail		06 April 2017	06 April 2020	3	3
14	Wholesale & Retail		06 April 2017	06 April 2019	2	3
15	Wholesale & Retail		06 April 2017	06 April 2019	2	3
16	Education		06 April 2017	06 April 2020	3	3
17	Education		06 April 2017	06 April 2019	2	3
18	Public Sector		06 April 2017	06 April 2020	3	3
19	Public Sector		06 April 2017	06 April 2019	2	3
20	Places of worship		06 April 2017	06 April 2020	3	3

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**DESTINATION CQ BOARD OF DIRECTORS  
CANDIDATE NOMINATION FORM  
Deadline for submission: 14<sup>th</sup> March 2017**

Potential candidates should have knowledge of governance and/or a willingness to attend governance training where knowledge gaps occur, and be able to demonstrate a commitment to positive development of the Destination CQ BID area, and to the aims and objectives of Destination CQ BID.

All Board members will be required to declare conflicts of interest and loyalty and will be subject to all company policies including confidentiality, minimum attendance and codes of conduct agreements, among others.

CANDIDATE NAME:	
Of Business Name:	
Property ID Number:	
Address/Registered Office:	
Contact email:	
Contact phone no.:	

Destination CQ BID wishes to recruit Directors that are representative of the area we serve. Please select **ONE** sector/skill/experience you most closely represent:

Arts & Culture	
Business & Professional Services	
Hospitality	
Wholesale & Retail	
Education	
Public Sector	
Places of Worship	
Other (specify)	

Destination CQ BID wishes to recruit Directors with skills in relevant areas of governance. Please indicate your areas of expertise where applicable:

Corporate Governance	
Strategic Planning	
Finance	
Legal	
Marketing	
HR	

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**Advisors:** Michael Pettigrew, Ian Crozier, Mandy Bryson.

Have you served on a voluntary Board of Directors before?:

Yes	
No	

Gender:

Male	
Female	
Other	

Please confirm that you are in good standing with Destination CQ BID and have paid your BID levy:

Yes	
No	

Please confirm that you can commit to voluntary service to prepare for and attend Board meetings (currently monthly), sub-committee meetings and represent Destination CQ BID to our levy payers in the area. **Please note, meetings may be scheduled at any time during or outside of working hours on majority agreement among the Directors.**

Yes	
No	

Please give details of your professional experience in your selected sector and details of your own specific area/s of expertise.

Please state how you feel you can contribute to the aims and objectives of the organisation:

Post completed forms to:

Nominations,  
Destination CQ BID Ltd,  
Cathedral Quarter Managed Workspace,  
Ground Floor,  
109-113 Royal Avenue,  
Belfast,  
BT1 2FF

Or request a digital copy for return by emailing: [accounts@destinationcq.com](mailto:accounts@destinationcq.com) with the subject line "Board Nomination"

**Return by the submission deadline of: 14<sup>th</sup> March 2017**

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